

Equipment Operator / Driver / Laborer

Department: Public Works

Grade: 5

Nature and Scope of Position

This bargaining unit position encompasses a broad spectrum of duties within a multi-faceted Department of Public Works (DPW) environment. Work includes providing skilled labor and vehicle/heavy equipment operation for operational and maintenance projects involving municipal infrastructure, including Town highways and sidewalks, water distribution, stormwater and sanitary sewer collection systems, and municipal properties, vehicles, and equipment.

This position involves outdoor work in varying and, at times, inclement weather, and often requires moderate and occasionally significant physical effort. When necessary, the position requires work outside normal working hours, including overtime, possibly with little or no prior notice.

This position works in the public eye, under the general supervision of the Department of Public Works Foreman.

Duties and Responsibilities

Highways / Sidewalks

- Performs general maintenance, repair, and construction work, including but not limited to: patching, paving, sweeping, and general upkeep of roadways; installation and maintenance of culverts; roadside mowing/brush cutting; painting/line striping; and sidewalk repairs and maintenance.
- Performs winter snow and ice control, including weekly "on-call" status as primary call-in person.

Water Distribution, Stormwater, and Sanitary Sewer Collection Systems

- Installs, maintains, repairs, and replaces water mains, valves, hydrants, and other appurtenances; taps water services; assists Water Department personnel as needed.
- Installs, maintains, repairs, and replaces catch basins, stormwater collection piping, and outfalls.
- Installs, maintains, repairs, and replaces sanitary sewer collection mains and manholes; flushes sewers; clears blockages; assists Sewer Department personnel as needed.

Municipal Properties, Vehicles, and Equipment

- Maintains Town properties, including but not limited to the airpark, cemeteries, parks, playgrounds, Town Garage, and Transfer Station; mows/trims lawns and fields; operates Cedar Grove Cemetery; serves as back-up operator for the Transfer Station; supports town-wide events.
- Operates all municipal vehicles and equipment; serves as primary operator for heavy trucks and equipment (6–7 yd. dump trucks, front-end loader, tractor/loader/backhoe); performs and documents routine and preventative maintenance on all vehicles and equipment; makes minor repairs, modifications, and fabrications as needed; informs the DPW Foreman of the need for specialized repairs.
- Assumes supervisory function in the absence of the Public Works Foreman, on a seniority basis.
- Performs other duties as assigned by the Supervisor.

Requirements of the Job

- Ability to safely and proficiently operate heavy-duty trucks and heavy equipment.
- Ability to safely and effectively operate hand and power tools and equipment.

- Ability to perform regular vehicle/equipment maintenance and to recognize and report problems that could require significant repairs if deferred.
- Familiarity with proper construction practices for roads, structures, and pipelines.
- Ability to use basic mathematics and writing.
- Ability to function both individually and as part of a team, with a minimum level of supervision.
- Ability to establish and maintain an effective working relationship with co-workers, supervisors, and employees from other departments.

Education, Training, and Experience

- High School diploma/GED
- Valid Class B Commercial Driver's License