

TOWN OF FAIR HAVEN, VERMONT

Selectboard, Water & Sewer Commissioners, Liquor commissioners, Cemetery Commissioners

REGULAR Meeting -- Tuesday, November 11, 2025 -- 7:00 P.M.

Zoom Meeting Link: <http://us02web.zoom.us/j/85646551688>

Phone: 1 929 2005 6099 | Meeting ID: 8564 655 1688

UNAPPROVED MINUTES

Members Present: Chadd Viger arrived at 7:10, Rich Greenough, Keith Hier, Sam Lucci

Others Present: Town Manager Joe Gunter, Ann Finley, Laura Pedroni, Bob Richards, Jack Adams, Dani Laramie, Chief, Humphries, Sharon Adams, Catlin Gates, Olivia Bucksbaum.

Call to Order: Mr. Greenough called the meeting to order at 7:00 p.m. and led the assembly in reciting the Pledge of Allegiance to the Flag.

Amendments to the Agenda: No amendments to the agenda

Approval of Minutes: Mr. Greenough **made a motion** to approve the Minutes of the October 28, 2025 meeting; seconded by Mr. Hier. The motion carried.

Department Head Reports: Manager Gunter reported;

Police

- * There were 3 arrests (107 yr. to date)
- * 70 traffic/municipal violations
- * 54 warnings
- * 2 parking violations
- * 1 car crashe
- * Completed 13 sets of fingerprints for employment purposes (307 yr. to date)

It was noted that there were no Halloween related activity related calls this year
The police Chief updated the Selectboard on the status of the police car fleet and discussion was had about replacing cars as they age

Town Manager Report & Communication: Manager Gunter reported:

- * South Main paving has been cancelled
- * A meeting was held with the historical society and the Fire Department about moving items out of the community space on the second floor
- * The manager is working with the accountant to roll out the new health insurance plans
- * The Rutland City Police donated tables and chairs for the second floor community space
- * The Recreation committee was recognized for their efforts to improve the playground and ball fields

- * The ceiling is coming along on the second floor. Mr. Rick Wilson is volunteering his time to repair the ceiling. The state inspected the HVAC units for the MERP Grant.
- * The Skyline study is coming along very well.

DPW :

- * fall grading continues
- * cold patching was done in a few spots

OLD BUSINESS

- *Adoption of the LHMP

Mr. Lucci motioned to approve the Local Hazard Mitigation Plan; Mr. Greenough Seconded the motion. The motion carried.

NEW BUSINESS

- *Appointment of an Alternative Representative for the State Revolving Loan Fund

Mr. Hier motioned to approve Teresa Perry as the alternate Representative; Mr. Lucci second the motion. The motion carried.

Budget Review:

Elections Unit: Discussion about \$300 for lunch for the election workers

Treasurer: Ms. Adams requested the treasurer salary be reduced to \$6,900 from \$7,100 and to move the \$200 reduction to the assistant salary line. The board approved the move.

Listers Office: Ms. Adams and Mr. Adams discussed salaries for the listers office. They are requesting \$26,000 for salaries. The town manager recommends \$20,000 based on past averages. The board increased the salaries to \$26,000.

Town Clerk: Ms. Laramie discusses the town clerk budget and provides information on her funding request. No changes were made to the budget

Planning Commission: Mr. Richards discussed the planning commission budget and recommended increasing the secretarial services budget line to \$1,200. The budget was not changed at this time

Municipal Zoning: The manager explained the salary increase for the Zoning Administrator

Memberships: The board moved to the Memberships budget. Ms. Gates and Ms. Bucksbaum described the services provided by the Chamber and Economic Development of the Rutland Region (CEDRR). The board approved increasing the CEDRR budget to \$500 from \$0.

Zoning Board of Adjustment: the ZBA was flat funded no changes were made

Streetlights: The board discussed the streetlight budget. Mr. Heir thought Solar lights might be a good idea. Discussion about repositioning the lights ensued. Line item 010-5280-76.00 was reduced by \$2,000.

Intergovernmental Expenses: there was a discussion about the increase. The manager said he is waiting to hear from the county regarding county taxes. The budget of \$19,000 could go down.

Two Minutes for Public Comment:

Ms. Pedroni, Chair of the Economic Development and Downtown Partnership (EDDP), thanked the board of selectboard for their service and expressed her dissatisfaction with the Managers budgeting process.

Parking Lot: No action

Board Roundtable:

Mr. Lucci noted he had 360 children come to his home on Halloween. He felt it went well

At Mr. Hier's Thanked the police chief for his work on Halloween day and recognized the Slater football team which is going to the state championship Saturday.

Mr. Greenough thanked the Police Sergeant for what he does for the community, specifically, how he manages morning drop-offs at the elementary school. He also believes we need to keep moving forward with road maintenance.

Mr. Viger commented that he felt Halloween went well. He discussed budgeting philosophy.

Review of Financial Reports: The **checkbook** status is -\$233,713.72

Mr. Greenough **made a motion** to pay the payroll warrant, \$38,313.22; seconded by Mr. Hier and passed.

Mr. Greenough **made a motion** to pay the Accounts Payable (General) \$67,372.20; Seconded by Mr. Lucci

Executive Session: Mr. Lucci **made a motion** to enter Executive session at 9:03 p.m. for 1 VSA 313 (A)(1); seconded by Mr. Greenough and passed.

Adjourn: The board came out of executive session 9:16pm

Mr. Greenough motioned to **adjourn** the meeting; seconded by Mr. Heir. Meeting adjourned at 9:17

Respectfully submitted, Joe Gunter

Board Clerk