

**Town of Fair Haven
Economic Development Committee & Downtown Partnership
August 5, 2025 – Regular Meeting
Minutes**

Members Present: Glen Traverse, Ceil Hunt, Judi Sutherland, Mike Pavelec, Chadd Viger.

Members Absent: Laura Pedroni

Note: Secretary of the Committee, Ms. Claire Stanley, is absent from this meeting. Ms. Sutherland will be taking notes in her absence.

Guest: Ann Finley

Call to Order

Glen Traverse, Acting Chair, called the meeting to order at 5:00pm.

Review the Agenda

Under Old Business, discussion of Christmas activities was moved up to IBC Updates. Ms. Hunt motioned to accept the agenda as changed, Mr. Pavelec seconded, and the motion passed.

Review the Minutes of July 1, 2025

Ms. Hunt motioned to accept the minutes as written and Mr. Pavelec seconded. The motion passed.

Old Business

IBC Updates

The Welcome Center showcase has been delegated to the IBC for the month of August. A display has been arranged of the many events they provide for Fair Haven. Stop by and have a look! The Roamin' Gnome event was very successful again this year. A new event begins Monday, August 18th, called "The Moo-ving Cow". The cow will be hiding in plain sight at various businesses for the week. Families and children especially enjoy this event. A prize will be given by each business. Another new project is making large wooden snowflakes for the park. The IBC will assemble packs of premeasured and painted pieces with instructions for residents to decorate and assemble. Lastly, the IBC wants to thank Mr. Joe Gunter, our Town Manager, for providing much-needed storage for all of our decorations that help BRING OUR COMMUNITY TOGETHER!

The IBC also reviewed the list of activities planned for the celebration of Christmas, such as encouraging businesses to offer super sales and music in the park. We will further discuss the specifics.

EDC Newsletter

As always, Ms. Hunt, keeps us all posted on the news and what's happening in Fair Haven.

EDDP Bylaws & Partnership Agreement Status

The agreement is complete and ready for distribution.

EDDP Budget Spreadsheet Status

Mr. Pavelec has designed and implemented a spreadsheet for the EDDP budget. It will keep the committee continually informed and have the ability to reimburse costs efficiently.

New Business

Laura Pedroni Input Email Discussion

To be moved to the next Agenda.

Welcome New Rec Director

We invite our new Rec Director, Erika Notte, to our next meeting.

Public Comment

None

Next Meeting: Tuesday September 9, 2025, at 5:00pm.

Adjourn

Mr. Traverse motioned to adjourn, Ms. Sutherland seconded the motion. The Motion carried and the meeting was adjourned at 6:30pm.

Respectfully submitted,
Judi Sutherland