

TOWN OF FAIR HAVEN, VERMONT

Selectboard, Water & Sewer Commissioners, Liquor commissioners, Cemetery Commissioners

REGULAR Meeting -- Tuesday, June 10th 2025 -- 7:00 P.M.

Zoom Meeting Link: <http://us02web.zoom.us/j/85646551688>

Phone: 1 929 2005 6099 | Meeting ID: 8564 655 1688

UNAPPROVED MINUTES

Members Present: Chadd Viger, Glen Traverse, Rich Greenough, Sam Lucci

Others Present: Town Manager Joe Gunter, Johnathan J. Billewicz, Lillian E. Billewicz

Absent: Mike Doran

Call to Order: Chairman Glen Traverse called the meeting to order at 7:00 p.m. and led the assembly in reciting the Pledge of Allegiance to the Flag.

Amendments to the Agenda: Mr. Lucci **moved** to add Attorney client communication under 1 VSA 313 (a)(1) to Executive Session; seconded by Mr. Viger and passed.

Approval of Minutes: Mr. Viger **made a motion** to approve the minutes of the May 27, 2025 meeting; seconded by Mr. Lucci. Motion passed.

Department Head Reports: **Wastewater Dept. Chief Operator Carrie LaFond** reported:

- * Everything is going well
- * She is still working on quotes for the power surge that damaged a few plant components

Police: Manager Gunter reported:

- * 109 Traffic/municipal violations
- * 38 written warnings
- * 4 car crash
- * Completed 9 sets of fingerprints

Dept. of Public Works (DPW) Manager Gunter reported:

- * Road grading, roadside mowing and cold patching are on-going
- * The crosswalk signs are being assembled
- * The chipper has been repaired
- * Trees are being cut on Scotch Hill
- * It might be Mid-August until Scotch Hill paving begins
- * The light post has been reinstalled

Mr. Lucci noted there needs to be a sign for the Swap Shop as it is not easily visible.

Mr. Greenough noted that the dump road still needs the shoulders completed after the paving job, Bulger Rd has repairs that need to be completed

Water Department:

- * The valve exerciser is mounted and ready to go
- * The plant is part of the Cyanobacteria study again this year
- * Daily testing and plant upkeep is going well

Town Manager Report & Communication:

- * Reached back out to the school about the MOU
- * Troy Luther is working with GE to get donations of paving stones to the town for a walking path at the playground
- * Congratulations to Jeff Higgins for passing his water treatment certification test

OLD BUSINESS**NEW BUSINESS**

Appointment to the Planning Commission: There were no applications

Water/Sewer Budget Review: **Sewer Budget Review:** Manager Gunter began the discussion by confirming that Wastewater Treatment salaries are accurate and reflect the union-negotiated rates. He also reviewed the "Other Purchased Services" line, noting that it primarily covers annual sewer line flushing and cleaning.

Ms. LaFond confirmed the necessity of this service for proper system maintenance and shared that she is developing a Capital Improvement Plan. This year, she recommends:

- Rehabilitating the manhole at West Street and Washington
- Installing phase protection at the plant to prevent future electrical damage
- Cost for these improvements would be near \$69,000
- Funds would come from the sewer reserve fund

Mr. Viger inquired about communication costs. Ms. LaFond explained that internet service was improved, and the plant now has two lines: a digital line for phone service and a copper line for the alarm system.

The Board completed its review of the Sewer Budget.

Manager Gunter recommended reducing the Worker's Compensation line by \$4,200, noting that VLCT's current rate of \$8,300 fully covers the Sewer Department. He also recommended adding \$2,000 back into the Water Department's retirement expense line due to a misreported FY24 actual. The Board approved this adjustment.

Two Minutes for Public Comment:

None

Parking Lot: The board discussed the parking lot. Manager Gunter stated that the bond passed for the purchase of the National guard Building. He will remove DPW Grage/Salt shed form the Parking lot.

Board Roundtable: Mr. Lucci considered going door to door informing people of elections and important town events. He inquired about scooters on the sidewalks.

Mr. Greenough wondered why bad news travels so fast on Facebook but good news travels so slowly. He reiterated that drainage and getting the water off the road is important to maintenance.

Mr. Viger congratulated the graduating class of 2025

Review of Financial Reports: The checkbook status is \$568,627.11

Mr. Viger **made a motion to pay** the payroll warrant \$40,260.49; seconded by Mr. Greenough and passed unanimously.

Mr. Viger **made a motion to pay** the General Fund warrant \$224,513.71; seconded by Mr. Lucci. The motion carried unanimously

Executive Session: Mr. Viger **made a motion** to enter executive session at 8:00pm to discuss attorney communications under 1 VSA 313 (A)(1); seconded by Mr. Greenough and passed unanimously.

The Recording Secretary was excused at this time.

Adjourn: The Board came out of executive session at 9:08. Mr. Viger motioned to adjourn; Mr. Greenough seconded. Meeting **adjourned** at 9:05pm

Respectfully submitted, Joe Gunter

Chadd Viger, Board Clerk