

## TOWN OF FAIR HAVEN, VERMONT

Selectboard, Water & Sewer Commissioners, Liquor commissioners, Cemetery Commissioners

**REGULAR Meeting -- Tuesday, May 13, 2025 -- 7:00 P.M.**

**Zoom Meeting Link:** <http://us02web.zoom.us/j/85646551688>

**Phone: 1 929 2005 6099 | Meeting ID: 8564 655 1688**

### UNAPPROVED MINUTES

**Members Present:** Chadd Viger, Glen Traverse, Rich Greenough, Mike Doran, Sam Lucci

**Others Present:** Town Manager Joe Gunter, Recording Secretary Claire Stanley, Peg-TV, Rose Anne Van Lew, Johnathan Billewicz, Lillian E. Billewicz, Lauri Notarino, Ryan Mattison.

**Members Absent:** Chadd Viger

**Call to Order:** Chairman Glen Traverse called the meeting to order at 7:00 p.m. and led the assembly in reciting the Pledge of Allegiance to the Flag.

**Amendments to the Agenda:** Mr. Lucci **made a motion** to move *“Water/Sewer connection permit”* from 8b to 7c; seconded by Mr. Greenough and passed.

**Approval of Minutes:** Mr. Greenough **moved to approve** the minutes of the April 29, 2025 meeting; seconded by Mr. Doran and passed.

Mr. Lucci **moved to approve** the minutes of the May 6, 2025 special meeting; seconded by Mr. Doran and passed.

### **Department Head Reports**

#### **\* Police:**

- \* 1 arrest (23 yr. to date)
- \* 29 traffic municipal violations (720 yr. to date)
- \* 3 car crashes (21 yr. to date)
- \* Completed 7 sets of fingerprints (87 yr. to date)
- \* Officers are doing more foot patrols

### **Town Manager Report & Communication:** Manager Gunter reported:

- \* Fair Haven Grade School has made their annual request for **Applefest**, September 20th
- \* Received a communication from Gr. Mtn. Power that they are going ahead to move the Cottage Street substation to Airport Road
- \* Will attend a meeting in Barre on May 22nd re: the downtown paving scheduled for 2026. Should find out soon about the first class paving funding.
- \* Tree maintenance in the park was done last week. They were able to save the large tree on the south end of the Park
- \* Work Safe was here to inspect at the Transfer Station; they said we are in good shape.

- \* The Fair Haven Blooms flowers were not stolen; the pots slipped down into the cans; one flower pot was accidentally knocked over.
- \* Surveying is done on Union and Prospect street properties; working with the State getting ready for sale of the properties.
- \* The Village Designation is done.
- \* Bob Helm inquired if the Park has a name. Will be on a future agenda for public comments
- \* Does the Board want to remove the crosswalk at the Laundromat across Main Street. Chairman Traverse suggests talking with the paving co. for input. Will be on a future agenda
- \* There will be a change for the Memorial Day Parade. In the past, preliminary lining up has been in the parking lot; this year, large trucks and floats will line up on West Street.
- \* At Mr. Greenough's inquiry, DPW has been grading, and were busy with a water leak on West Street.
- \* Expect to be paving the road to the Transfer Station
- \* The Town experienced no damage due to the heavy rain

## **OLD BUSINESS**

**Selectboard Rules -- Update:** The matter was tabled to next meeting

## **NEW BUSINESS**

**Swap Shop -- Rules:** Manager Gunter prepared a handout; a draft set of rules for the Swap Shop. He noted that Shayden Coombs has been getting the building (at the Transfer Station) ready; has a selected batch of items to get started; the handout gives examples of items that will be accepted and those not acceptable. Mr. Lucci inquired if existing staff will man the shop or will there be extra help. Will use existing staff. The goal is to reduce the amount of "stuff" going into the trash stream and reduce cost. Mr. Lucci reported having attended a meeting where people from other counties discussed that it is necessary to have an attendant during drop-off hours so folks will not just leave useless items. Ms. Billewicz said she commends the Board for this effort. The Swap Shop is expected to open Thursday.

**Village Center Designation:** Done

**Water/Sewer Connection Permit Approval:** Mr. Doran **made a motion to approve** a water/sewer connection on Academy Street as requested by Steve and Bonnie Clement; seconded by Mr. Lucci. All fees are paid; it will serve a double-wide home. The motion carried.

**First Look at the Budget:** Copies of the proposed water/sewer budget were made available to members. Manager Gunter noted the water shows an increase of 1.6%; sewer increase 1.76% The sewer budget will be addressed next meeting followed by water the following meeting. Staff will be scheduled to meet with the Board as well.

**Two Minutes for Public Comment:** Mr. Billewicz commented that it would be nice to have Dept. Heads attend and present their own reports. He reiterated is version of events leading up to the sale of the Union Street property.

Ms. Van Lew commented that Fair Haven Blooms was wonderful; it beautifies downtown. She commented that it was surprising how many people showed up to volunteer in the rain. She hopes it will continue in the future.

Ryan Mattison said he got a citation one and a half years late.

**Parking Lot:** Manager Gunter received a statement from the National Guard stating the military will close the Airport Road facility and they were looking for a buyer. Fair Haven is not removing the military; the facility is closing. There will be an opportunity for a public walk through the building.

Mr. Traverse noted the Planning Commission will address Subdivision at tomorrow's meeting.

**Board Roundtable:** At Mr. Lucci's inquiry, the Town is not responsible for repairing potholes at Shaws parking lot entrance.

Mr. Greenough reported a lady told him about a hole where a utility pole was removed; it has been taken care of.

Chairman Traverse reminded that the Selectboard meets tomorrow night jointly with the Planning Commission where a representative from Rutland Regional will discuss Subdivision regulations.

**Review of Financial Reports:** The checkbook status is \$1,606,057.38

Mr. Greenough **moved to pay** the payroll warrant, \$36,467.46; seconded by Mr. Doran and passed.

Mr. Greenough **moved to pay** the General Fund warrant, \$793,408.02; seconded by Mr. Doran. This amount includes a school payment and payment on the Municipal Energy project. The motion carried.

**Executive Session:** Mr. Greenough **made a motion** to enter into **Executive Session** including Manager Gunter at 7:44 under 1 VSA 313 (a)(1) for contract negotiations; seconded by Mr. Doran and passed.

**Adjourn:** The board came out of executive session at 8:50 PM no actions taken.

Mr. Greenough motioned to **adjourn** at 8:52 seconded by Mr. Doran and passed

Respectfully submitted, Claire Stanley

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Board Clerk