

Fair Haven Planning Commission
Town of Fair Haven - June 19, 2024 - Regular Meeting

Commissioners Present: Robert Richards - Chair, Cindy Pritchard, Lorraine Brown

Commissioners Absent: Patrick Frazier, Jason Coupal - vice-chair

Others Present: Phil Adams - Zoning Administrator, Jennifer Jackson - minute-taker

Agenda

1. Call to Order:

The meeting was called to order at 7:01 pm by Chairman Richards.

2. Review of Minutes of Previous Meeting:

Approval of Minutes: Regular meeting - June 5, 2024;

Mr. Richards called for a motion on the minutes from the regular meeting on June 5th 2024. Mrs. Pritchard **motioned to approve the minutes as written from the June 5th Regular Meeting**. The motion was seconded by Mrs. Brown. All were in favor of the motion and the motion passed.

3. New Business: Discussion of moving forward with receiving a Downtown Designation for Fair Haven.

Chairman Richards expressed his interest in moving forward with the Downtown Designation process. He had hoped to have more information and insight from the Rutland Regional Planning Commission before the meeting today, but did not. He is hoping to start the process in September after the summer has quieted down. Mrs. Pritchard asked what role in the process the Planning Commission had. Chair Richards stated that it is possible that some zoning regulations would need to be changed. Mrs. Brown asked about the involvement of the EDC and how to manage notice of meetings if more than three selectboard members were present. The PC then had a small discussion of what a Downtown Designation would allow for the town.

ZA Adams had passed out a copy of [The Downtown Designation Program Application Guidelines](#) issued by the Department of Housing and Community Development.

ZA Adams asked for a clean, color copy of the Town Plan. Chair Richards stated he would get a copy to ZA Adams.

4. Other Business:

- a. **Review of Mail:** None
- b. **Public Comment:** None

5. Adjournment:

Mrs. Pritchards **motioned to adjourn the meeting at 7:06 pm.** The motion was seconded by Mrs. Brown . All were in favor and the motion passed.

**** Next Regular Meeting****
July 3, 2024

Respectfully Submitted,
Jennifer Jackson, Minute-taker