

**Town of Fair Haven  
Economic Development Committee  
January 7, 2025 – Regular Meeting  
Minutes**

**Members Present:** Glen Traverse, Mike Pavelec (via zoom), Ceil Hunt, Judi Sutherland, Chadd Viger, Laura Pedroni

**Members Absent:** Joe Gunter, Jessica Stannard

**Guest:** Deborah Laiacona

**Call to Order**

Glen Traverse, Acting Chair, called the meeting to order at 5:00pm.

**Review the Agenda for December 2, 2024**

Item 4, You Are Here Map and Item 7 have been moved to our next meeting on February 4, 2025. The Agenda was approved as changed by Ms. Hunt, seconded by Ms. Pedroni, and passed.

**Review the Minutes of December 2, 2024**

Ms. Hunt motioned to accept the Minutes as written and Ms. Pedroni seconded. The motion passed.

**Old Business**

**IBC Updates**

Due to the cold temperatures, some of the Holiday decorations are still up. There will be a new Winter theme this year, giant-size snowflakes in the park. The IBC is in the process of updating the Welcome Packets for new residents.

**The Community Bulletin Board Project**

The new community bulletin board has arrived and will be installed by the DPW when the ground thaws in April/May.

**EDC Newsletter**

The monthly EDC newsletter will be online this week. We thank Ms. Hunt for providing this informative newsletter each month.

**Fair Haven Brochure**

Ms. Pedroni has designed an amazing and informational brochure promoting Fair Haven. This brochure will be available at the Welcome Center and at various businesses in town.

**Ordinance for Property Appearance & Maintenance**

This document is currently being reviewed by an attorney.

**New Business**

**EDC By-laws and Name Change for Downtown Designation**

Continued discussion of attaining Downtown Designation status for Fair Haven. This upgrade will give us the ability to apply for more grants and funding. In order to accomplish this, we will need to change the By-Laws and change the committee's name in order to broaden its involvement. Discussion will continue.

**EDC Catalog of Possible Funding Opportunities**

In discussion of bringing new businesses to Fair Haven, it has been suggested that we create a catalog of all possible funding opportunities available. “Starting Capital” resources are lacking.

**The Town Website**

Ongoing maintenance and updating is essential. There needs to be a budgeted amount for this and discuss the right person for the position.

**Public Comment**

None

**Next Meeting: Tuesday, February 4, 2025 at 5:00pm.**

**Adjourn**

Mr, Traverse motioned to adjourn, Mr. Viger seconded the motion. The meeting was adjourned at 6:30pm.

Respectfully submitted,  
Judi Sutherland