

Fair Haven Planning Commission
Town of Fair Haven - August 7, 2024 - Regular Meeting

Commissioners Present: Robert Richards Chair, Cindy Pritchard, Linda Scienkwicz

Commissioners Absent: Jason Coupal - Vicechair, Patrick Frazier

Others Present: Phil Adams - Zoning Administrator, Jennifer Jackson - Minute taker,

Agenda

1. Call to Order:

The meeting was called to order by Chairman R. Richards at 7:00 pm.

2. Review of Minutes of Previous Meeting:

Approval of Minutes: a. Regular meeting - July 17, 2024

a. Review of the minutes from July 17, 2024; Mrs. Pritchard **motioned to approve the minutes from July 17, 2024 with the correction noted by ZA Adams on page 3 part b. Changing "hour"-part time to four-part time.** The motion was seconded by Mrs. Scienkwicz. All were in favor and the motion passed.

3. New Business: None

4. Other Business:

a. Review of Mail: None

b. Public Comment:

Chairman Richards suggested canceling the next regularly scheduled meeting due to the absence of the Zoning Administrator and the Minute-taker. All were in favor. The next scheduled meeting will take place on September 4, 2024.

Mrs. Scienkwicz stated that she would like to make sure Mrs. Brown's suggestion concerning the completion and approval of the Fair Haven Town Plan, that at least once a year the groups involved in creating objectives be contacted and asked to report on their achievements towards completion. She feels that this communication will keep the town plan active and a meaningful document, not a "written and forgotten" document.

Chairman Richards stated that in September he would like the Planning Commission to start seriously thinking about the Downtown Designation Requirements. Mrs. Pritchard stated she was very interested in looking at the requirements and the benefits the town could or could not gain.

5. Adjournment:

Mrs. Pritchard **motioned to adjourn the meeting at 7:04 pm.** Mrs. Scienkwicz seconded the motion. All were in favor and the motion passed.

** Next Regular Meeting**

August 21, 2024 - canceled due to foreseen absences

September 4, 2024

Respectfully Submitted,
Jennifer Jackson, Minute-taker