

**Town of Fair Haven  
Economic Development Committee  
May 7, 2024 – Regular Meeting  
Minutes**

**Members Present:** Glen Traverse, Judi Sutherland, Ceil Hunt, Jessica Stannard, Mike Pavelek

**Members Absent:** Chadd Viger, Joe Gunter

**Call to Order**

Glen Traverse, Acting Chair, called the meeting to order at 5:30pm.

**Review the Agenda**

There were no changes to the agenda of May 7, 2024. Ms. Hunt moved to accept the agenda as presented and Ms. Stannard seconded. The motion passed.

**Review the Minutes of April 9, 2024**

There no changes to the minutes of April 9, 2024. Ms. Hunt moved to accept the Minutes as presented, Ms. Sutherland seconded and the motion passed.

**Old Business**

**IBC Updates**

The fence maintenance is almost complete. All of the marble posts have been cleaned, with the exception of the posts on the south side where parking construction is continuing. Saturday, May 11<sup>th</sup>, the IBC & volunteers will be decorating the park for Memorial Day. The gazebo will be decorated with bunting and flags will be circling the park at each fence post. The popular Touch a Truck event is on June 28<sup>th</sup>, bigger and better each year. There will also be a Family Fun Night, date to be determined.

**Community Bulletin Board Purchase & Installation**

The IBC is still in search of a local carpenter to construct the bulletin board. The design and plans have been agreed upon. Installation will be done after the completion of the free parking area, mid-June. If anyone is a carpenter or knows a carpenter willing to help us out, please contact any of us. The project is not complicated.

**1% Option Tax Discussion**

Discussion will continue at the next meeting.

**EDC Newsletter**

Thanks go to Ms. Hunt for creating our Fair Haven Newsletter! The newsletter contains upcoming events, construction updates, concerts in the park and more. It is posted online and residents can sign-up for email delivery.

**CEDRR Marketing Committee**

Mr. Traverse updated information from CEDRR. They are hosting a Meet & Greet on May 22<sup>nd</sup> at Stonehedge Indoor Golf.

**Ordinance for Property Appearance & Maintenance**

The Ordinance is being reviewed to further protect the health and safety of our residents, as well as improve the appearance of our town.

**New Business**

**Downtown Concerns About Parking**

The free parking area is moving along, due for completion mid-June. Although not completed, the area will be usable for the Memorial Day celebration parade line-up.

**Park Lighting and Park & Ride Projects Update**

Park lighting is progressing, waiting for delivery of materials. More updates at the next meeting.

**Coalition Housing Committee**

Ms. Sarah Pelkey will join us for our next meeting to provide an update and lead discussion.

**Public Comment:** None

**Next Meeting:** Tuesday, June 4, 2024 at 5:30pm

**Adjourn**

Ms. Stannard moved to adjourn. Mr. Pavelek seconded. Meeting adjourned at 6:44pm.

Respectfully submitted,  
Judi Sutherland