

Fair Haven Planning Commission
Town of Fair Haven - January 17, 2024 - Regular Meeting

Commissioners Present: Robert Richards - Chair, Cindy Pritchard - vice-chair, Lorraine Brown, Jason Coupal

Commissioners Absent: Patrick Frazier

Others Present: Phil Adams - Zoning Administrator, Jennifer Jackson - minute-taker

Agenda

1. **Call to Order:** Chairman Richards called the meeting to order at 7:00pm.

2. **Review of Minutes of Previous Meetings:**

a. **Approval of Minutes: Regular Meeting - January 3, 2024**

Mrs. Pritchard **motioned to approve the minutes of January 3, 2024 as written.** The motion was seconded by Mr. Coupal. All were in favor and the motion passed.

3. **New Business:**

Mr. Coupal explained that the Selectboard, at the last meeting decided to reduce the Planning Commission size to 5 members instead of the 7 it has been. They reserve the right to revisit the number as needed.

Mr. Coupal also explained that the Selectboard had been approached by Peter Schneider from Vermont Energy Investment Corporation about a project to do an assessment of the former Skyline building to bring mobile home construction back to Fair Haven. The project would begin with a feasibility study to determine workforce, condition of the building and financing. Two grants equaling \$120,000 have been applied for to help with the initial planning.

4. **Other Business:**

a. **Continue work on Town Plan**

The Planning Commission stopped at page 33 of the Town Plan at the last meeting. The update started with Mrs. Brown stating that the school is working on the education section and they stated they will complete the goals. They will turn in their completed work by the end of January. She also reported that the historical society is working on goals for their section. Mr. Richards reported that Water and Sewer were working on their section and goals. The PC will ask RRPC member Logan Solomon to help with gathering of Town population statistics.

- Page 35 Land Use/Historic
 - Remove "Dairy Farms"
 - Add "diversified agriculture"
- Page 36
 - Mrs. Brown stated that the first paragraph on the page is covered in the town history section.
- Page 36 Present Land Uses

- Parks - Change to add Recreation and include that there are a variety of trails around Glen Lake. Maybe Peter Patten would assist in the section as he is an avid runner of the trails.
- Cemeteries - No change
- Commercial/Industrial Get EDC's input
- Page 37
 - Agriculture - remove whole section
 - Undeveloped Land - remove whole section
 - Zoning:
 - Change to 10 districts
 - Remove Industrial 2 District and Change Industrial 1 District to Industrial District.
- Page 38:
 - Remove [Proposed] and "first sentence on page.
 - Remove "intended to be" from the DOWntown Commercial District
 - **Future Land Use** section should be removed minus the first paragraph as it is required by the state.
- Page 39 FH Town Plan Update
 - PC needs to work on that together
- Page 41
 - Needs to be updated

Mrs. Pritchard asked about what the role of the Planning Commission clerk required. Chair Richards stated that the member would collate and put the Town Plan together. He suggested that because there currently was no commission clerk that each member take on a small section and do the work. Mrs. Brown suggested that the PC ask Mrs Sienkiewicz if she might be willing to just type up the documents she sounded interested in the typing.

b. Review Mail: Two pamphlets about upcoming government trainings

c. Public Comment: None

5. Adjournment:

Mr. Coupal **motioned to adjourn at 8:08pm**. The motion was seconded by Mrs. Pritchard. All were in favor and the motion passed.

**** Next Scheduled Regular Planning Commission Meeting is on February 7, 2024****

Respectfully Submitted,
Jennifer Jackson, Minute-taker