

Fair Haven Planning Commission
Town of Fair Haven - February 7, 2024 - Regular Meeting

Commissioners Present: Robert Richards - Chair, Cindy Pritchard - vice-chair, Lorraine Brown, Jason Coupal

Commissioners Absent: Patrick Frazier

Others Present: Phil Adams - Zoning Administrator, Jennifer Jackson - minute-taker

Agenda

1. **Call to Order:** Chairman Richards called the meeting to order at 7:02 pm.

2. **Review of Minutes of Previous Meetings:**

a. **Approval of Minutes: Regular Meeting - January 17, 2024**

Mr. Coupal motioned to approve the minutes of January 3, 2024 as written. The motion was seconded by Mr. Coupal. All were in favor and the motion passed.

Mr. Coupal explained that he would like to rescind his motion and change the date to January 17th as he misspoke. He also noted that on page one in section 3 New Business the number 5 was missing from the change in the member size of the Planning Commission. He asked that it be added in. **Mr. Coupal motioned to approve the minutes of January 17, 2024 with the noted addition.** The motion was seconded by Mrs. Pritchard. All were in favor and the motion passed.

3. **New Business:** None

4. **Other Business:**

a. **Continue work on the Fair Haven Town Plan update**

Chair Richards brought to the attention of the commission that they were running behind the given schedule to complete their work on the Town Plan by the February 21 Resolution Deadline. He stated he would be speaking with Logan Solomon from Rutland Regional Planning Commission and would ask about possibilities of amending the schedule.

He also explained to the commission that he had been in contact with Mr. Frazier. Mr. Frazier has been working nights and has been unable to get time off for meetings. He will try to have his schedule changed so he can participate in Planning Commission meetings again.

Chair Richards explained to the commission that he offered the role of scribing the Town Plan to their note taker Jennifer Jackson. There is money available to pay for her services and assistance in the typing is needed.

The Planning Commission moved forward into the process of working on the goals and action items sections. Mrs. Pritchard asked if it might be possible to move the goals to one section as an addendum. ZA Adams suggested that the PC ask Logan Solomon for the RRPC's advice to make sure that State requirements are still met. Mrs. Brown stated that she would like to keep the goals at the end of each section for continuity.

Goal Work:

Page 3 : Introduction Goals

- PC would like to remove this section and place the goals in the areas they are more suited to.

Page 7 : Housing

- Goal 1: add "Continue to support" to the beginning of the goal.
- Goal 2: leave as is
- Goal 3: Remove all
- Goal 4: Change to *Encourage adequate housing for the elderly, with alternatives, to enable them to remain in their homes for as long as they wish.*
- Goal 5: leave as is
- Goal 6: remove all
- Goal 7: Change to *Assure a rate and pattern of residential growth compatible with Fair Haven's small town atmosphere.*
- Goal 8: leave as is
- Goal 9: remove all
- Goal 10: Change to *Support residential Development consistent with Town Plan and Goals*
- Goal 11: Change to *Promote opportunities and housing for individuals and families of diverse economic backgrounds to live in Fair Haven.*

Page 8 : Action Items

Mrs. Brown asked if the PC even needs action items. Mr. Richards stated he would ask Mr. Solomon. Mrs. Brown stated maybe they could go all together at the end.

Page 14: Utility and Facility Plan

Chair Richards stated that he will speak with Jim Heller, Fire Chief, about goals they would like to see added. It was also suggested that they speak with Mr. Traverse, with the EDC, about their suggestions for this section.

Page 16 : Natural Resources

Mr. Coupal suggested that they assemble the new document then work on the goals to help eliminate confusion. The goals are there for the section they are under, if the text is changed then the goals would need to be changed as well.

Page 17 : Parks and Recreation

This section needs to be updated by the PC. Mrs. Brown suggested that she would see about adding the Itty Bitty Committee into this section as their whole goal is to draw people in the park.

Chair Richards stated that homework is to read over the goals and action items sections and make notes so a discussion can happen at the next meeting. He will speak with RRPC and Mr. Solomon about the questions collected.

b. Review Mail: none

c. Public Comment: None

5. Adjournment:

Mrs. Pritchard **motioned to adjourn at 8:25 pm.** The motion was seconded by Mr. Coupal. All were in favor and the motion passed.

**** Next Scheduled Regular Planning Commission Meeting is on February 21, 2024****

Respectfully Submitted,
Jennifer Jackson, Minute-taker