

**Town of Fair Haven  
Board of Civil Authority Hearing Minutes.**

**July 31, 2023**

**Members Present:** Glen Traverse, Jack Adams, Bob Richards, Sharon Adams, John Lulek, Lorraine Brown, Judy Gevry

**Others Present:** none

Called to order: 7:00 p.m.

**Organizational meeting – Election of Officers.** Jack Adams nominated Glen Traverse as Chair, seconded by John Lulek, no further nominations passed unanimously. Glen Traverse nominated Jack Adams as Vice Chair, seconded by John Lulek.

**BCA Oath** -Read by Sharon Adams, signed by all in attendance.

**Approval of minutes** Judy Gevry made a motion to accept the minutes of August 31, 2022 meeting as written seconded by Lorraine Brown motion passed.

**John Finley Appeal** - Called to order at 7:08 P.M. Glen Traverse began Mr. Finley’s grievance hearing at 7:08 P.M. Evidence from Sharon Adams Lister as to confusion of property owner’s understanding of what lead to the *Change of Assessment*. Sharon also spoke about the errors found in the property valuation and correction of the errors.

Mr. Finley did not appear at the hearing. The Grievance form given to the Town Clerk was entered as evidence. Mr. Finley’s assessment currently stands at \$160,100.00

Site inspection committee: Jack Adams, Judy Gevry, Lorraine Brown. The committee hopes to view the property Monday or Wednesday to be prepared for the August 14<sup>th</sup> meeting. Town Clerk’s office will reach out to Mr. Finley to set up date and time.

**Zackary Roberts Appeal**- Called to order at 7:40 P.M. Mr. Roberts did not attend but supplied the letter originally submitted for the Lister’s Grievance also the Grievance Letter to the Town Clerk for the BCA hearing.

**Lister’s Evidence** -Sharon Adams explained that a new building had been added to the property. No change was made to assessment other than the building being added. She handed out the *Land Schedule* and three comparable properties of land sales in the town. Discussion about understanding the land schedule. Mr. Traverse would like to written results on August 14, 2023 Mr. Roberts indicated Wednesdays work best for inspection.

Inspection committee: Jack Adams, Bob Richard, Glen Traverse. The Town Clerk’s office will set up a time for the inspection with Mr. Roberts.

**Review of Voter Checklist** – The board reviewed the checklist and a list of voters to be challenged was given to the Town Clerk’s office.

**Polling Place Guidelines-** Glen Traverse spoke to the group about specifically addressing article #6 of the guidelines.

Glen Traverse made a motion to change article #6 to read:

All signs must be controlled by a person and removed when the polls are closed.

Seconded by Judy Gevry. Lorraine Brown asked what controlling a sign meant. That will be policed by the Town Clerk and assistant or other BCA members at the polling place. No other discussion, passed unanimously.

**Public comment:** None

Bob Richards made a motion to adjourn until Monday August 14, 2023 at 7:00 P.M. seconded by Jack Adams

Respectfully submitted

Dani Roberts  
Town Clerk

\*\*\* NEXT MEETING OF THE BCA, Monday August 14, 2023 7:00 P.M. \*\*