

**Town of Fair Haven
Economic Development Committee
August 31, 2022 – Regular Meeting
Minutes**

Members Present: Glen Traverse, Judi Sutherland, Cindy Pritchard, Joe Gunter

Members Absent: Rachel Meigs

Call to Order

Glen Traverse, Acting Chair, called the meeting to order at 5:30pm.

Application for Building Community Grant

Ms. Jessica Stannard and her mother, Ms. Chris Stannard, are seeking a match grant in order to expand Ms. Jessica Stannard's childcare facility on River Street. Ms. Jessica Stannard is looking to expand to the second floor of her building and has been told she needs to install a sprinkler system in the entire building. Her application will move to the Selectboard next. The EDC encourages her to go forward.

Meeting with S2R Studios Website and Design Management

Ms. Karen Monroe told us about her business and background. She has been building websites for 12 years in both Florida and Vermont. Her husband is a Graphic Designer, as well. She was very thorough in what she proposed to the Town of Fair Haven. We will continue discussion of her proposal.

Review the Agenda:

The Agenda was amended under Old Business, adding a new application for a match grant from Jessica Stannard. Mr. Gunter motioned to accept the agenda as amended. Ms. Sutherland seconded the motion and it carried.

Review the Minutes of August 1, 2022

The Minutes of August 1, 2022, were amended to change the date of the next meeting to August 31, 2022. Mr. Gunter moved to approve the amended minutes of August 1, 2022, Ms. Pritchard seconded the motion and it carried.

Old Business

IBC Updates

The committee took a week off from meeting so each member could give thought to what was best during the past year. They plan to have fewer Fair Haven Friday Nights but make them bigger and appealing to all ages. They also discussed the need to advertise on a much larger scale.

CEDRR Fair Haven Business Page

Ms. Olivia Lyons sent out an email regarding her project of producing Fair Haven Business Spotlight videos. Fair Haven's downtown area is predominately female owned/managed, so her project will be in conjunction with National Women's Small Business Month – October. These videos will be released in CEDRR's newsletter and on social media.

Building Communities Grants Recommendations

The EDC has forwarded their recommendations to the Selectboard.

New Business

Discuss Organizational Meeting in October

Discussion at next meeting.

Marketing – “Made in Fair Haven” labels

Mr. Gunter gave each committee member a sample design for consideration. Any other designs should be passed on to Mr. Gunter Tuesday.

Public Comment – None

Next Meeting October 3, 2022 at 5:30pm

Adjourn

Ms. Pritchard moved to adjourn, Ms. Sutherland seconded. Meeting adjourned at 6:49pm.

Respectfully submitted,
Judi Sutherland